

## Horizon 2020 Capacity Building/Mediterranean Environment Programme “National capacity building activity on Green Public Procurement Procedures”

Zagreb, Croatia, 12<sup>th</sup>-13<sup>th</sup> of April 2011

### Seminar Evaluation

#### Introduction - The Horizon 2020 Initiative

The “**Horizon 2020 Initiative**” aims to de-pollute the Mediterranean by the year 2020 by tackling the sources of pollution that account for around 80% of the overall pollution of the Mediterranean Sea: municipal waste, urban wastewater and industrial pollution.

Horizon 2020 was endorsed during the Environment Ministerial Conference held in Cairo in November 2006 and is one of the key initiatives run under the Union for the Mediterranean (UfM). The H2020 2007-2013 Road-Map focuses on the following four pillars:

- Identification of projects to reduce the most significant sources of pollution.
- Identification of capacity-building measures to help neighbouring countries create national environmental administrations that are able to develop and police environmental laws.
- Use of the EC’s research budget to develop greater knowledge of environmental issues relevant to the Mediterranean and ensure this is shared.
- Develop indicators to monitor the success of Horizon 2020.

H2020 is made up of the following components: monitoring, reporting and research (RMR); investment; and capacity building. Under each component, a project is currently being run. H2020 Capacity Building/Mediterranean Environment Programme (H2020 CB/MEP) is the project aiming at enhancing the capacities to address pollution problems at institutional and society level. In addition, through the H2020 MEP, a Hot Spot Investment Programme (HSIP) for the West Balkans and Turkey - as complementary to the Mediterranean HSIP (MeHSIP) – is being elaborated. The other two projects currently being carried out under the investment and RMR H2020 components are respectively the MeHSIP and the Mediterranean Shared Environmental Information System (Med SEIS).

#### The framework - Horizon 2020 Capacity Building/Mediterranean Environment Programme

Obviously pollution is expected to be substantially reduced through the installation and proper functioning of major infrastructures (e.g. sewage treatment plants), installing pollution reduction technologies in industries, etc. However, this won’t work if institutional and individual capacities are not in place. This is what the H2020 CB/MEP aims to enhance by operating within the existing and developing policy instruments, and supporting the implementation of the commitments undertaken in the framework of the ENP as well as other regional agreements e.g. of the Barcelona Convention, while cooperating, coordinating and synergising with all relevant (EU and other) programmes.

#### Aims and objectives

The main objective of this project is to support the implementation of Horizon 2020 with a special focus on environmental mainstreaming. It aims to address the following problems:

- low political priority given to the environment;
- insufficient integration of environment in the different sector policies (agriculture, tourism, transport or energy) and lack of inclusion of the different actors from local to international level;
- Insufficient capacities and resources at institutional and civil society level.

More specifically, the purpose is to support the implementation of the Horizon 2020 Initiative Road Map and Work Plan through capacity building and awareness raising activities, and to promote integration of environment issues in other sectors policies.

### Partners

This project is funded by the European Union and implemented by the National and Kapodistrian University of Athens (NKUA) in consortium with: Mediterranean Action Plan of the United Nations Environment Programme and its Regional Activity Centres and Programmes (UNEP/MAP and its RACs), National Waste Management Agency (ANGed)/ Regional Solid Waste Exchange of Information and Expertise Network in Mashreq and Maghreb Countries (SWEEPNet), Umweltbundesamt GmbH – Austrian Environment Agency (AEA), Lebanese Ministry of Energy and Water - the General Directorate of Hydraulic and Electrical Resources (LMoEW), Hellenic Ministry for Environment, Energy and Climate Change, UNESCO-IHE Institute for Water Education (UNESCO-IHE), Mediterranean Information Office for Environment, Culture and Sustainable Development (MIO-ECSDE), Arab Network for Environment and Development (RAED), WWF Mediterranean Programme Office (WWF MedPO), Association of Cities and Regions for Recycling and Sustainable Resource Management (ACR+), Arab Countries Water Utilities Association (ACWUA).

### Partner Countries

The Partner countries are: Albania, Algeria, Bosnia- Herzegovina, Croatia, Egypt, Israel, Jordan, Lebanon, Montenegro, Morocco, Occupied Palestinian Territory, Syria, Tunisia, Turkey.

## Course Description – Green Public Procurement Procedures

### Introduction to the training course

The Croatian Public Procurement Act was adopted in October of 2007 (harmonised with the EU *acquis communautaire*). The Strategy for the development of the Public Procurement System and the Action Plan for its implementation were adopted by the Government in June 2008. Furthermore, the Government has adopted a training and technical education programme for the public procurement system, the implementation of which is under the jurisdiction of the Ministry of Economy, Labour and Entrepreneurship, Public Procurement Directorate.

This two-day seminar is to be organised in the framework of the H2020 CB/MEP program with the technical assistance of the UNEP/MAP CP/RAC in order to respond to the capacity building needs of the Croatian Government to shift from public procurement to green public procurement. It will take place in Zagreb during the second week of April 2011.

The working language will be English with translation into Croatian (if need be).

### Target group

The module is specifically designed for approximately 40 participants:

- Representatives of the Central Office for Public Procurement and Ministry of Economy;
- Representatives of the different Procurement Departments of the Ministries;
- National trainers on public procurement;
- Representatives of Business Organizations and the Chamber of Commerce.

### **Learning objectives**

This module is designed to strengthen capacities regarding Green Public Procurement (GPP) implementation and to facilitate the shift to Green Public Procurement in Croatia. Furthermore, through the significant relevant experience of EU and Neighbour countries including EU best practices that will be presented, the seminar will assist in the development of the national GPP strategy.

The seminar will assist participants in establishing related recommendations for Croatia that will be highly compatible with those of EU State Members.

Attending this course, the participants will be capable to train registered public procurement trainers in related topics.

### **Methodology and Structure**

The course is intended to be participatory and interactive, making use of professional learning tools such as:

- Lectures
- Group- and plenary discussions
- Case studies

### **Learning outcomes of the training course**

The participants will be informed and will gain knowledge on the following:

- What is GPP and how it introduces environmental and social concerns into the tendering process for goods and services, contributing to a more sustainable use of natural resources and raw materials;
- Criteria for identification and implementation of appropriate techniques for GPP;
- The situation with regard to GPP in other countries of the Mediterranean region;
- How to evaluate an offer of sustainable products and services in the Croatian market;
- Which are the available eco-labels;
- How to select and include environmental criteria in public tenders for different categories of products and services;
- How to select suppliers, service-providers and contractors from a “sustainable point of view” - not only considering economic criteria but including green standards;
- Success case studies on how GPP “greens” the market and increases offers of sustainable products creating opportunities for "green economies" and boosting the competitiveness of the industry by stimulating innovation in eco-technologies or examples of implementation of SPP action plans.

**A preliminary overview of the course is given below:**

- **Formal lectures** will give insight on the GPP theory: what the benefits of its adoption and implementation are, what the benefits and the challenges related to Sustainable Public Procurement implementation are, etc. A case study focusing on the actual implementation of GPP in a European Country, together with the presentation of the actual situation of GPP in the region will complement the lectures.
- A lecture will introduce the Life Cycle analysis. Concrete examples will be discussed for participants to understand the need of taking into account the four main categories of life cycle cost (acquisition, maintenance, operations and end-of life costs). This is to improve the conventional LCC technique which is the one mostly used by companies and/or governments and usually based on a purely financial valuation.
- The legal guidance, providing clear examples of how and where to integrate environmental criteria into the public procurement process, while fully respecting European public procurement law and taking into account national market characteristics, will be another topic analysed through a **formal presentation**.
- **The practical training** on the use of the EU training toolkit on Green Public Procurement will enable participants to implement the recommendations given during the course as a real case for a set of product/services groups.

## Draft Course schedule/ curriculum

| Day/Session          | Topic        | Description                          | Trainer   | Method   |  |
|----------------------|--------------|--------------------------------------|---|--|--|
| <b>Day 1: 12 Apr</b> |              |                                      |   |  |  |
| Opening              | 9:30 - 10:30 | Official opening                     | Welcome addresses and opening words of:<br>-Ministry of Environment –H2020 focal point<br>- Ministry of Economy<br>-H2020 Representative / EU delegation<br>-CPRAC Representative<br>-Thematic Expert   | <b>Ms. Marijana Mance</b><br><b>Ms Maja Kušt</b><br><b>Prof. M. Scoullas</b><br><b>Ms Magali Outters</b><br><b>Ms Luisa Nenci</b>                                      | Opening words and round of introductory statements |
| Session 1            | 10:30-10:45  |                                      | GPP EU Video  |  |  |
|                      | 10:45 -11:15 | Coffee break                         |   |  |  |
| Session 2            | 11:15 -12:15 | Green Public Procurement (GPP) :     | - What is EU Green Public Procurement<br>- How GPP brings environmental concerns into the tendering process for goods and services<br>-How to contribute to a more sustainable use of natural resources and raw materials<br>- Why GPP is in the medium and long term economically beneficial<br>- Who are the stakeholders to be involved from the very beginning<br>- What are the easy things to start with<br>Innovation and Green assessment and EU experience | <b>Ass.-Prof: DI Dr. Günter Getzinger</b><br>IFZ -University Research Centre for Technology, Work and Culture, Graz (Austria))   | Formal lecture<br>Q&A                              |
| Session 3            | 12.15-13.15  | Sustainable Public Procurement (SPP) | Lessons learned in supporting the design and implementation of Sustainable Public Procurement initiatives.  | <b>Ms.Ana Alcantud</b><br>Ecoinsitut Barcelona   | Presentation                                       |
| Session 4            | 13.15-13.30  | Questions and Answers                |   |  |  |
|                      | 13:30 -14:30 | Lunch break                          |   |  |  |
| Session 5            | 14:30 -15:30 | GPP Action Plan                      | The Cyprus Green Public Procurement Action Plan – challenges and successes  | <b>Dr. Charalambos Hajipakkos</b><br>Senior Environment Officer<br>Department of Environment<br>Ministry of Agriculture,<br>Natural Resources and Environment (Cyprus) | Case study   |
| Session 6            | 15:30-16:00  | Eco-label                            | Presenting the “state of the art” of eco-labelling in Croatia National scheme of Croatia  | <b>Ms Branka Pivčević Novak</b><br>Ministry of Environment-<br>Eco-labelling Focal Point   | Presentation                                       |
| Session 7            | 16:00-17:00  | Questions and Answers                | Open discussion with the speakers   | <b>Prof: M. Scoullas, Prof. DI Dr. Günter Getzinger, Dr. Charalambos Hajipakkos, Ms.Ana Alcantud, Ms Branka Pivčević Novak</b>   |  |

## Day 2: 13 Apr

|                                 |               |   |  |  |                      |
|---------------------------------|---------------|---|--|--|----------------------|
| Session 1                       | 9:00 - 10:00  | EU eco-label and EU GPP   | The National Action Plans on GPP, actual state of GPP and criteria developed in the EU Member States and future possible changes<br>The EU GPP products and service group and new procedure for criteria development, mandatory requirements of GPP in EU legislations.<br>General introduction of EU Ecolabels and how ecolabels requirements can be used for GPP.  | <b>Ms Alenka Burja</b><br>European Commission - DG Environment   | Presentation         |
| Session 2                       | 10:00 - 11:00 | Introduction on Life Cycle Assessment and Cost Benefit Analysis   | Life Cycle Assessment and Cost – Benefit Analysis:<br><br>-acquisition<br>-maintenance<br>-operations<br>-end-of-life disposal cost  | <b>Ms Blerina Pogace</b><br>Procurement and Project Cycle Management Unit<br>Sustainable Development and Governance Cluster<br>International Training Centre of the ILO - ITCILO | Presentation         |
| <b>11:00-11:30 Coffee Break</b> |               |   |  |  |                      |
| Session 3                       | 11:30 - 13:15 | Legal Guidance: Identifying the legal framework for procurement and understanding the legal possibilities to integrate GPP principles | Integrating Sustainability Concerns in the various step of the Procurement Cycle<br>- Subject matter of the contract and identification of needs<br>- Incorporate Sustainability criteria in Technical specifications<br>- Incorporate Sustainability criteria in Suppliers selection<br>- Incorporate Sustainability criteria in Evaluation and contract Award stage<br>- Incorporate Sustainability criteria in Contract Management and Review | <b>Ms Blerina Pogace</b><br>Procurement and Project Cycle Management Unit<br>Sustainable Development and Governance Cluster<br>International Training Centre of the ILO - ITCILO | Presentation         |
| Session 4                       | 13:15- 13:30  | Questions and Answers   |  |  |                      |
|                                 | 13:30- 14:30  | Lunch break   |  |  |                      |
| Session 5                       | 14:30- 16:00  | Toolkit in Use: Practical Training  | Presentation of Toolkit<br>Practical Training in Groups  | <b>Ms Blerina Pogace</b><br>Procurement and Project Cycle Management Unit<br>Sustainable Development and Governance Cluster<br>International Training Centre of the ILO - ITCILO | Interactive activity |
| Session 6                       | 16:00- 16:30  | Closing   | Closing Remarks and Certificate Awards   |  |                      |

## Seminar Development

### First Day

#### Official opening

The opening speech was given by Ms Mance, representative of the Ministry of Environment to welcome the all participants and to thank the National University and Kapodistrian Athens (NKUA) and the UNEP/MAP Regional Activity Centre for Cleaner Production (CPRAC). Ms Kušt, the representative of the Ministry of Economy, also highlighted the important contribution of the seminar at this state of the fact, when guidelines and specific examples of implementation are needed.

Prof. Scoullou – H2020 CB/MEP Team Leader- recalled the context of Horizon 2020 initiative, its main components and projects corresponding with the Capacity Building/ Mediterranean Environment Programme, and its objectives and political justification. Prof. Scoullou introduced the consortium and the overall activities of the programme and outlined the importance of the role of Balkans in particular in the second phase (2007-2013) when the Hot Spot Balkans and Turkey project results will be finalized.

Ms Magali Outters- H2020 UNEP/Map CPRAC Project Manager- introduced the Regional Activity Center for Cleaner Production mission, targets and tools. The activities developed with Mediterranean countries and in particular in GPP and Sustainable Public Procurement.

Ms Luisa Nenci - H2020 CPRAC Thematic Expert- made the introduction of the course program and of the speakers and moderated the overall activities throughout the two-day seminar.

#### Sessions

The GPP EU **video** was presented and discussed to give to the attendees an instrument for public awareness.

The academic speech of **Prof. Getzinger** focused in particular on GPP environmental criteria, and the importance of the consensus and institutional development as base for GPP implementation. He also introduced the hard and soft impacts to the economy and the environment made by the important choices of purchasers in particular in the sectors of Construction, Transport and Food.



The presentation of **Ms Alcantud** included to the previous model the important input of stakeholders consultation and involvement, of the value of working with suppliers to improve the market but also with the end of user – the consumers- building market awareness for green products. The importance of having indicators for monitoring and publicity of actions was highlighted. The examples on GPP implementation strategy, stakeholders identification and analysis, target and criteria prioritization, communication and dissemination planning

activities, as well as training and engagement and monitoring were given from the experience with the Barcelona City Council and the Basque Country.

**Dr Hajipakkos** illustrated the case study of Cyprus, a country, which recently terminated its activities as a candidate country having entered Europe in 2004. Moreover, Cyprus carried out its first GPP plan on 2006. The presentation was very effective involving the audience on choices of targets and procedures explaining challenges and successes. The GPP plan achievement were discussed and reviewed with the focus of updating the new GPP plan now on consultation.



**Ms Pivčević Novak** presented the state of art on Eco-label in Croatia. The short presentation opened an animated discussion on the possibilities to create, introduce and sustain green products on the Croatia market and its certification. The case study of five hotels on the coastal area already abiding to 31 basic indicators out of the 76 advanced, it's surely attesting a successful implementation of Eco-label.

**The open discussion** brought questions to the overall panel. Questions were on: certifications for social/ethical criteria, and how to check and monitor these criteria; energy indicators and energy sources monitoring process for technical specification of IT procurement; data on procedures and tendering process to reinforce environmental criteria and value for money in contracts specification; how to improve the local economy, market autonomy and how to create new jobs increasing the demand of green products; the practical criteria implementation not to discriminate products and not to reduce competition; specification of a particular Croatian legal framework to implement the GPP clauses.

### Second Day

**Ms Alenka Burja** explained how EU GPP can stimulate the market for better products ensuring adequate competition. She introduced how ecodesign, which defines compulsory and excellence requirements linking with the labeling directive, can drive the market for green products. The example of the energy label was given to demonstrate how products labeled D were excluded by the market even if still efficient enough for the ecodesign definition (rated 4). In fact, in a scale where a product with label of excellence is rated 10, the level of exclusion of the market is rated 2 (below G). The GPP benefits from the use of ecolabel were illustrated such as: saving money, reduced hazardous substances and Co2, fostered green products production, use of energy efficiency, conservation of natural resources, reduced impacts on consumption of the main sector of Food 31%, Transport 18,5% and Housing 23,6%.







**Ms Blerina Pogace** presented an introduction to the concepts of Life Cycle Cost (LCC) and Benefit Cost Analysis (CBA) and a detailed Legal Guidance for GPP divided in 5 steps: Identification of Needs and Subject Matter of the contract - Identify the need and planning the procurement; Defining Contract Requirements – Technical Specification; Selecting Suppliers –Supplier qualification and appraisal; Evaluating and Awarding the contract – Tender Evaluation; Administering contract execution, Monitoring & Evaluating – Contract Management and review.

Moreover, practical examples were introduced with the last presentation on Guide to EUGPP Training Toolkit, the tool prepared by EU experts to describe successful case studies and products technical specification for GPP. Practical examples were given in class, to work on groups with wrong and correct answers to be selected and explained. An animated discussion followed. The message delivered was to develop GPP contracting with the three important principles of efficiency, value for money and transparency. Implementation should be guided by a wider thinking, such as, by using functional performance description of products more than product description for technical specification and contracts, by using the variance to encourage innovation, by using supplier qualification through technical capacity criteria, supply chain management and awarding criteria. An analysis of the articles of the EU directive was given and this fostered also the discussion on what is needed on technical specifications to describe functionality but also on the proportionality principle, the mutual recognition, and the procedure on competitive dialogue.

**The speakers:**

**Prof. Dr. Günter Getzinger** studied Chemical Engineering and Philosophy at the University of Graz and Klagenfurt University. Günter Getzinger was co-founder and director of the IFZ, the Inter-University Research Centre for Technology, Work and Culture in Graz, Austria; until now he is member of the IFZ-research unit “Ecological Product Policy”, which developed expertise on Green Public Procurement since 1988.

He lectures on sustainable technology design, technology assessment and green public procurement at universities in Graz, Klagenfurt and Vienna. In his current research and as consultant, Günter Getzinger is focusing on theoretical and practical aspects of sustainable product design; on technology assessment; sustainable public procurement and science and technology policy. Contacts: [getzinger@ifz.tugraz.at](mailto:getzinger@ifz.tugraz.at)

**Dr. Charalambos Hajipakkos** studied Civil and Environmental Engineering at the University of Newcastle upon Tyne, where he also obtained his PhD in Environmental Engineering. Having worked for 15 years at the design office and construction sites of wastewater treatment plants as resident environmental engineer and project manager, in 1995 has been appointed as a senior environmental officer with the Department of Environment of Cyprus. Since then he has been in charge of the Sustainable Development section of the Department and also of the preparation of the sustainable development strategy of Cyprus. Among his responsibilities is the promotion and implementation of Green Public Procurement, EMAS and Ecolabel in Cyprus. Contacts: [chajipakkos@environment.moa.gov.cy](mailto:chajipakkos@environment.moa.gov.cy)

**Ms Ana Alcantud** obtained a BA in Sociology and a post graduate diploma on Local Government, Participation and Sustainable Development from the Universidad Autónoma de Barcelona. She has been researcher for local public bodies and non-profit organizations in the fields of unemployment, labor market and social exclusion. She also worked on the development of participatory activities, workshops and processes in the immigrant integration field,

the sustainable local development and the empowerment of civil social organizations. Since 2001 she is working at the Eco Institute in the social dimension and the participatory perspective to applied projects related to sustainable development. Contacts: [ana.alcantud@ecoinstitut.es](mailto:ana.alcantud@ecoinstitut.es)

### **Ms Branka Pivčević Novak**

Holds a PhD in Biology-Environmental Toxicology. She was working for several years on scientific projects in the National Institute. Today she is Head of the Department for Sustainable Development and among other issues on Sustainable Development, her department is responsible for holding national eco-labeling scheme. Contacts: [branka.pivcevic-novak@mzopu.hr](mailto:branka.pivcevic-novak@mzopu.hr)

**Ms Alenka Burja** holds a Master of Science degree on Environmental Sciences and Policy. She has been working exclusively on environmental issues since the beginning of 90s, as a consultant on range of national and international environmental projects and writing a number of investigative/analytical environmental articles for diverse media. In 2003 Ms Burja joined the Ministry of the Environment and Spatial Planning, Republic of Slovenia, Directorate Environment where her main activities included: sustainable consumption and production, green public procurement, sustainable development, urban environment, climate change, environmental education and environmental awareness raising publications. Since November 2008 Ms Burja has worked as Seconded National Expert at the European Commission's Directorate-General for Environment on Green Public Procurement. Her main responsibilities are to promote the greening of public procurement, developing Green Public Procurement policy and criteria, and linking of GPP and Eco-label initiatives. Contacts: [alenka.burja@ec.europa.eu](mailto:alenka.burja@ec.europa.eu)

**Ms Blerina Pogace** holds a Degree in Law from Turin University. She is a member of the Turin Bar Association. She is currently preparing her PhD, in Sustainable Procurement at Napoli University in International Comparative Law and Integration Process. She has worked for public and private sectors in the area of administrative and European law, in the area of public contracts, state aid, and in the field of environmental law and renewable energy. Ms Pogace is Activity Manager, lecturer, and member of Scientific Committee for legal aspects of the Master for Public Procurement Management for Sustainable Development organized by the international Training Centre of International Labour Organisation (ITCILO) and University of Turin. Contacts: [B.Pogace@itcilo.org](mailto:B.Pogace@itcilo.org)

### **Conclusions and Recommendations**

From the analysis of the evaluation form, below attached as Table 1, stand out that the overall seminar activities were **quoted as successful by 24 out of the 26** people who filled the form. Moreover, 40% of them marked it as very interesting/good. The contents were on line with the expectations and more practical cases are now requested. In fact, the suggestions for future activities of 61% of the people is the presentation of practical cases, and in particular 30% of them asked for the presentation of tender documentation through a step by step process to provide solutions ready to use. Although the theoretical presentations from Prof. Getzinger, Ms Burja and Ms Pogace were really appreciated, probably a second step of this seminar should address cases of Croatian implementation of GPP if on place to be brought to the same audience for analysis and plenary discussion with international and/or experienced experts. From the analysis of the second part of the questionnaire, scores brings an 88% of agreement on the overall questions. Question 6 present a score of 84% but it's here considered and recommended for rewording such as: "used work forms" to be changed with Methodology. The certificate and USB delivery were really appreciated as well as the extra material included for more guidelines on the USB itself.

**Table 1: Summary of Evaluation Forms**

|                      |                                     |
|----------------------|-------------------------------------|
| Course title         | Green Public Procurement Procedures |
| Country              | Croatia                             |
| Schedule             | 12 to 13 April 2011                 |
| Responsible trainers |                                     |

1. How have you experienced the training program?

2 EXCELLENT/ 9 VERY GOOD, VERY SATISFIED, VERY INTERESTING / 13 GOOD, INTERESTING, USEFULL/ 1 GENERAL AND BORING/ 1 EMPTY

2. Did the program correspond to the course information that you received before the training program?

Yes/ No                      ALL YES just 1 I DO NOT KNOW  
Please specify:

3. Please note below some personal learning points which you want to pay more attention for in the future

16 PRACTICAL EXAMPLES of which was specified: concrete and practical example of the whole GPP procedure with inputs on how to implement in Croatian GPP, practical example step by step; see out of the box solutions; 3 TECHNICAL SPECIFICATIONS/ 2 LIFE CYCLE ANALYSIS /1 AWARDDING CRITERIA/1 SOCIAL AND ETHICAL CRITERIA /1 LEGAL GUIDANCE/ 1 EUROPEAN COMMISSION JUSTICE JUDGMENT 1 EMPTY

4. If two to three elements of this training program were to be adapted, what suggestions would you give? (About: content, the way the content was brought,...)

1 ALL IT'S OK / 9 MORE PRACTICAL EXAMPLES, which range from tender documentation, to localization of examples in Croatia, criteria calculations and solutions to be used in practice; On the other hand, 6 SUGGESTED: GPP literature, more time to the toolkit, more information on the award criteria and Technical specifications; the content worth 3 days, more group work; 10 EMPTY

5. If we were to do this course again.... What would you really like to keep? (About: content, the way the content was brought,...)

6 COMMENTS ADDRESSED METHODOLOGY: they liked the program /schedule /agenda, the group size, the internationality of the speakers and the communicative environment. However some suggestions were to enlarge the variety of the attendees, to have more group work to improve the second day practice. FOR THE CONTENT 8 HIGHLIGHTED The presentation of Prof. Getzinger, Ms Burja and Ms Pogace; 2 ASKED FOR MORE PRACTICE/10 EMPTY

Please cross on the 4 point scale hereunder the box that corresponds best with your opinion. Even if it might be difficult to choose for one answer we would like you to provide us with your opinion for all statements.

|  | 1                        | 2                        | 3     | 4           |
|--|--------------------------|--------------------------|-------|-------------|
|  | Strongly disagree        | Disagree                 | Agree | Fully agree |
| 1 I have now a better insight in the theme of the course   | <input type="checkbox"/> | 1                        | 11    | 14          |
| 2 It was easy as a participant to speak out during the course  | <input type="checkbox"/> | 1                        | 7     | 18          |
| 3 I appreciated that I could participate actively during the course  | <input type="checkbox"/> | 1                        | 11    | 14          |
| 4 I feel that because I followed this course I have been positively stimulated to take initiative in my work environment | <input type="checkbox"/> | 1                        | 14    | 11          |
| 5 The sessions in this course were clear and properly build up   | <input type="checkbox"/> | 1                        | 21    | 4           |
| 6 The <b>used work forms were</b> – Methodology was -sufficiently adapted to the theme of the course                     | <input type="checkbox"/> | 4                        | 15    | 7           |
| 7 The course was coached in an exciting and vibrant way  | <input type="checkbox"/> | 3                        | 16    | 7           |
| 8 The atmosphere between participants was amicable/ friendly   | <input type="checkbox"/> | <input type="checkbox"/> | 10    | 16          |
| 9 The location was most suitable for this program  | 1                        | 1                        | 12    | 12          |
| 10 The infrastructure (space, materials) was optimal for this program  | <input type="checkbox"/> | 3                        | 14    | 9           |

Would you like to add something regarding the above statements, or would you have some additional suggestions, please do it here.

**Table 2: List of Participants**

**HORIZON 2020 CAPACITY BUILDING / MEDITERRANEAN ENVIRONMENT PROGRAMME**

**LIST OF PARTICIPANT**

Activity Area: Environmental Integration

Title: Green Public Procurement (National Training), 12-13 April 2011, Zagreb, Croatia

| No | Title | Family Name      | Name     | Country | Organisation / Position   | Email                                  |
|----|-------|------------------|----------|---------|---|--|
| 1  | Mr    | Balogović        | Ivica    | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Senior advisor     | ivica.balogovic@mingorp.hr             |
| 2  | Mr    | Barač            | Goran    | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Head of section    | goran.barac@mingorp.hr                 |
| 3  | Mr    | Barnjak          | Ozren    | Croatia | Central Procurement Office of the Government of the Republic of Croatia (CPO), Expert assistant                 | ozren.barnjak@sredisnjanabava.hr       |
| 4  | Ms    | Bijelotomić Vrca | Marija   | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Head of section    | marija.bjelotomic-vrca@mingorp.hr      |
| 5  | Ms    | Bilandžija       | Vesna    | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Head of department | vesna.bilandzija@mingorp.hr            |
| 6  | Ms    | Božičević        | Sanda    | Croatia | Croatian Post Inc., Director, Procurement management, Public Procurement Sector                                 | sanda.bozicevic@posta.hr               |
| 7  | Ms    | Brkić            | Karmen   | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Senior advisor     | karmen.brkic@mingorp.hr                |
| 8  | Ms    | Čulina           | Nina     | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Head of section    | nina.culina@mingorp.hrv                |
| 9  | Ms    | Dolenac          | Stana    | Croatia | Central Procurement Office of the Government of the Republic of Croatia (CPO), Assistant Head                   | stana.dolenac@sredisnjanabava.hr       |
| 10 | Ms    | Duždević         | Daria    | Croatia | State Commission for Supervision of Public Procurement Procedures, legal advisor                                | daria.duzdevic@dkom.hr                 |
| 11 | Ms    | Franjković       | Ivančica | Croatia | Central Procurement Office of the Government of the Republic of Croatia (CPO), Deputy Head                      | ivancica.franjkovic@sredisnjanabava.hr |
| 12 | Ms    | Gredičak         | Lidija   | Croatia | Central Procurement Office of the Government of the Republic of Croatia (CPO), Advisor                          | lidija.gredicak@sredisnjanabava.hr     |
| 13 | Ms    | Japundžić        | Marica   | Croatia | Ministry of Economy, Labour and Entrepreneurship, Directorate for Public Procurement System, Head of section    | marica.japundzic@mingorp.hr            |
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